

English for Project Managers

"...ed" and "...ing" endings (the ending of adjectives)

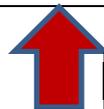
Many adjectives can have an "ing" or "ed" ending for example:

Annoy	Bore	Confuse	Embarrass
Disappoint	Excite	Interest	Terrify

The ending depends on how we want to use the adjective and the main 'thing' in the sentence we are talking about.



The PM is	<i>bored</i> with	the presentation
I am	<i>interested</i> in	the project scope
I get	<i>tired</i> doing	my job
John is	<i>satisfied</i> with	the final product



Person or their feelings

The team leader thinks	the presentation	Is exciting
My	job	is boring
I think	the forecast	is confusing
The customer says	the quality	is shocking



A thing not a person



I am not excited by the boring paperwork
Susan is shocked with the disappointing sales figures
The profit forecast is interesting and the stakeholders are excited
The presentation is boring so the team members are not interested

You can say "I am boring" but this suggests that when you talk to other people they get bored with you – they think you are boring! (this is covered in another lesson)



Practice what you have learnt

1. Choose the correct ending:
 - a. I was *disappointed/disappointing* with the quality of the product.
 - b. The Project Manager is *annoyed/annoying* that all team members are not here.
 - c. The presentation was *interested/interesting*, the customers are very *excited/exciting* with the offer.
 - d. The Team Manager is *embarrassed/embarrassing* because he forgot to bring the samples.
 - e. Are you *interested/interesting* in our offer to finish the project earlier?
 - f. The figures in the forecast are *terrified/terrifying*.

2. Use the word in brackets with the correct ending to complete the sentences.
 - a. The presentation was not very good. (disappoint...)
 - i. I was with the presentation.
 - ii. The presentation was very
 - b. The poor sales figures made everyone unhappy. (depress...)
 - i. The CFO said the figures are
 - ii. I waswith the sales figures.
 - c. The PM forgot the PowerPoint presentation – it was not funny. (amuse)
 - i. Everyone thought it wasthat the PM forgot the presentation.
 - ii. The PM was notto find he did not have the presentation with him.

Answers:
 1: a. disappointed b. annoyed c. interesting d. embarrassed e. interested f. terrifying
 2: a. i. disappointed ii. depressing
 b. i. depressed ii. amusing