

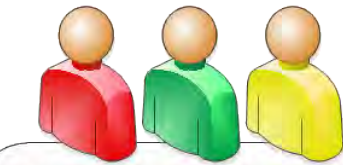
Change

Management Products

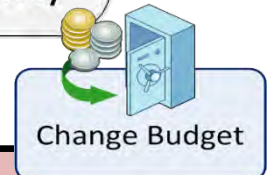
- Configuration Management Strategy
- Configuration Item Records
 - Status/history of 1 item
- Product Status Account
 - Summary of more than 1 item (from PS to PM)
- Issue Register
- Issue Reports
- (Daily Log)

Configuration Management Procedure

Planning
Identification
Control
Status Accounting
Verification & Audit



Change Authority



Change Budget

Only to fund costs of Request for Change

Issue & Change Control

Request for Change (change to baseline/scope, new, extra)

Off-Specification (something not delivered)

Problem/Concern (not quality-i.e. time delay)

Issue & Change Control Procedure

Capture
Examine
Propose
Decide
Implement

Informal / formal

Impact on:
BC (benefits)
Plans (time/cost)
Tolerances

What can be done?
Cost Tolerance –not for RFC
Change Budget

Project Manager
- or -
Escalate

Corrective action
Update records and plans

Request for Change

Approve the change
Reject the change
Defer Decision
Request more info
Ask for Exception Plan

Off-Specification

Grant Concession
Instruct to be resolved
Defer Decision
Request more info
Ask for Exception plan

Problem/Concern

Provide Guidance
Ask for Exception Plan